

Y Pwyllgor Cymunedau, Cydraddoldeb a Llywodraeth Leol  
 Communities, Equality and Local Government Committee  
 CELG(4)-18-15 Papur 1b / Paper 1b

	<b>Historic Environment Group</b>	<b>Advisory Panel for the Welsh Historic Environment</b>
<b>Purpose</b>	<p>To encourage partnership working, stakeholder communication and coordinated action across the historic environment sector.</p> <p>It acts as a forum for organisations with an interest in the historic environment to promote strategic and operational collaboration and delivery across the sector.</p>	<p>To provide independent expert advice to the Welsh Ministers on matters relating to the formulation, development and implementation of policy and strategy in relation to the historic environment of Wales.</p> <p>It will act as an independent group of experts to inform a robust evidence base and provide advice on which decisions can be based.</p>
<b>Membership</b>	<p>Membership comprises representatives of organisations, rather than individuals acting in their expert capacity.</p> <p>The group currently comprises 20 Members.</p> <p>Each participating organisation, association or group of organisations sends a nominated senior representative.</p>	<p>Membership will comprise individuals rather than representatives of organisations.</p> <p>The panel must not exceed 15 members.</p> <p>Individuals will be appointed to the panel based on their skills and expertise.</p>
<b>Appointment process</b>	<p>There is no formal appointment process.</p> <p>Individuals are nominated by their organisations. Attendance is often rotated between different people within an organisation or between organisations in an association or grouping.</p>	<p>There will be a formal appointment process.</p> <p>Members will be appointed through open advertisement and competition.</p>
<b>Work programme and reporting mechanisms</b>	<p>The work programme is developed by Cadw in consultation with members of the group.</p>	<p>The work programme will be developed by the panel for consideration by the Welsh Ministers.</p>

## The relationship between the Historic Environment Group and the Advisory Panel for the Welsh Historic Environment.

	<p>The Welsh Minister who is currently responsible for the historic environment usually attends at least part of two meetings a year to directly listen to the views of members and to participate in the discussions.</p> <p>Minutes of meetings are circulated and made available on request.</p>	<p>The panel will develop a three-year work programme setting out matters on which it plans to provide the Welsh Ministers with advice. The work programme will be kept under review over this three-year period.</p> <p>It is expected that the panel will formally report to the Welsh Minister on the delivery of the work programme for each three-year period, as well as providing annual progress reports.</p> <p>These reports will be made publicly available.</p>
<b>Remuneration</b>	No remuneration.	It is proposed that panel members will be appointed for a maximum of 10 days per annum, and receive £145 per day. The chair will be appointed for 15 days at £190 per day.
<b>Meetings</b>	<p>The group meets four times a year.</p> <p>Task and finish groups are frequently convened to consider specific issues. Current subgroups have been tasked with considering climate change and the historic environment and skills provision in the sector.</p>	<p>It is proposed that the panel will meet formally at least two times as year.</p> <p>Elements of the work will be taken forward outside of meetings. In a number of instances small groups or individuals will be working on specific topics/advice.</p>
<b>Chair</b>	The Welsh Minister who is currently responsible for the historic environment or a senior Cadw official chairs the meetings.	A member of the panel will be appointed as the chair.